

2 Days workshop on

Problem Solving & Decision Making

Workshop / Program Objective:

- Identifying The Steps Involved In Problem Solving
- Applying Divergent and Convergent Thinking Tools
- Putting Into Use Creative Problem Solving Guidelines
- Learning Osborn-Parnes Framework For Creative Problem Solving
- Practicing Brainstorming & Idea Finding Techniques
- Finding Solutions By Effectively Balancing Logic & Creativity
- Analyzing Feasibility & Impact Analysis For Idea Acceptance
- Planning Next Steps For Idea Development & Implementation

Workshop Content Coverage – Outline of Topics [2 Days]:

[Schedule: 9:15-10:45AM / 11-1PM / 1:45-3:15PM / 3:30-5:30PM]

1. **Situational Analysis & Problem Solving** – Four Steps Framework: Clarification, Ideation, Development & Implementation
2. **Creative Problem Solving [CPS]:** Divergent & Convergent Thinking – Guidelines & Tools; Different Roles In CPS: Client, Facilitator & Resource Group; Brainstorming Framework & Effective Statement Starters: Imagine The Future, Find The Questions & Plan For Action
3. **Creative Problem Solving [CPS] Framework By Osborn-Parnes:** Objective Finding, Fact Finding, Problem Finding, Idea Finding, Solution Finding & Acceptance Finding
4. **Exploring Challenges & Problem Perspectives:** Identifying The Challenge – Abstracting The Challenge – Expanding The Challenge Statement – Rephrasing Problem Statements
5. **Idea Finding Techniques:** Inverse – Forced Connections – Analogy – SCAMPER
6. **Situational Analysis By Logical Vs Creative Problem Solving [CPS]**
7. **Developing the Solution for Biz, Strategic, Tactical & Operational Problems along with Tools and Techniques**
8. **Balancing Logic & Creativity In Problem Solving:** Seamlessly Moving From `Black & White`to Out-of-the-Box Thinking
9. **Ideation Driven by Everyone's Attention [IDEA]:** Effective Brainstorming & Idea Generation Template For Creative Problem Solving

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Workshop Based Participant Benefits & Take Away:

- Identify Methodically Actual & Factual Root Causes of Problems
- Be Focused & Act In a Process-Centric Problem Solving During Crisis Management
- Make Right & Relevant Decisions During Project Life Cycle Stages Across Strategy and Execution
- Use Focused Questions to Obtain & Evaluate Facts For Execution Excellence
- Anticipate & Avoid Potential Problems Based On Risk / Solution Repository
- Work Seamlessly & Effectively By Gathering Team Participation During Problem Solving
- Persuade Management, Leadership & Customers / Clients By Effective Fact-Based Presentations
- Handle People - Process - Purpose - Project Based Business Problems Objectively

Terms & Conditions

- 100% advance payment must be made along with purchase order.
- Facilitator's Travel, boarding and food charges must be borne by the client
- All payments must be made by cheque/online transfer etc., drawn in favour of Sieger Training India. Sieger will charge on INR basis only.
- Overseas clients will have to take care of all the training materials directly as briefed by Sieger Training. However, Sieger can procure some (which can be transited) not all, on behalf of the client but any additional charges for custom clearance must be taken care by client only.
- Overseas clients will have to arrange visa, air travel and local travel on their own. If client want us to assist in local travel Sieger Team can facilitate with additional charges.
- Cancellation of confirmed programmes shall be intimated one week in advance else 50% of the total charges shall be applicable.
- Client will recognize the intellectual property rights of Sieger Training and such materials are not to be copied without prior written approval of Sieger Training.
- Take all responsible steps to hold all Sieger Training copyrighted materials confidential to Client.
- Guarantee that no training will be conducted using Sieger Training concepts or material is carried out for employees of Client and Client shall not use Sieger Trainer's without the knowledge of Sieger Training.
- Ensure that any materials of Sieger Training supplied to internal employee(s) are retained by Client and or returned to Sieger Training if the employee(s) ceases to be employed by the company;
- Ensure that no substantive modification of course design or content occurs without the prior written permission of Sieger Training, which shall not be withheld unreasonably;
- Treat this agreement as confidential and not divulge its contents to third parties;
- Inform Sieger Training of any internal procedures for the payment of invoices.
- This Proposal is proprietary, confidential, privileged information and creative work of Sieger Training India to our clients. Any dissemination, distribution, or copying of this proposal and the photos and information thereto (in whole or part), in any manner, is strictly prohibited without our permission and actionable at law.